**Abridged Application Form for Dispensation of up to 20% of annual fees.**

**A separate form is to be used if parents wish to apply for a dispensation exceeding 20%**

CONFIDENTIAL

Ysgol Gymraeg Llundain/London Welsh School Confidential Statement of Financial Circumstances in support of an application for a Fee Dispensation

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.CHILD** | | | | | | | | | | | | | |
| a. | | Full Names |  | | | | | | | | | | |
| b. | | Date of Birth |  | | | | | | | | | | |
| c. | | Term/Year of Entry |  | | | | | | | | | | |
| **2. PARENT(S)/CARER(S)’ CONTACT DETAILS** | | | | | | | | | | | | | |
|  | |  | **Parent/Carer 1** | | | | | | | **Parent/Carer 2** | | | |
| a. | | Names |  | | | | | | |  | | | |
| b. | | Title |  | | | | | | |  | | | |
| c. | | Address  Post Code |  | | | | | | |  | | | |
| d. | | Day time Tel |  | | | | | | |  | | | |
| e. | | Evening Tel |  | | | | | | |  | | | |
| f. | | Mobile |  | | | | | | |  | | | |
| g. | | E‐mail address |  | | | | | | |  | | | |
| **3. PARENT(S)/CARER(S)’ OCCUPATIONS** | | | | | | | | | | | | | |
|  | |  | **1** | | | | | | | **2** | | | |
| a. | | Employed (complete employer’s address and phone number) – please provide the last 3 months’ payslips. Employer(s) may also be contacted, but this would not be done without the applicant’s knowledge and consent |  | | | | | | |  | | | |
| b. | | Job title |  | | | | | | |  | | | |
| c. | | Self‐employed *(complete type of business). Please provide the last two years’ financial accounts or Self Assesment tax form for two years* |  | | | | | | |  | | | |
| **4. INCOME**  *Please enter below your current earnings and expected income from all sources for this tax year.* | | | | | | | | | | | | | |
|  |  | | | | **1** | | | | **2** | | | | | |
| a. | Employed: Gross Salary | | | |  | | | |  | | | | | |
| b. | Self employed:Taxable profits of trade or profession for last two accounting periods | | | |  | | | |  | | | | | |
| c. | Other income or benefits e.g. maintenance or allowances | | | |  | | | |  | | | | | |
| d. | If more than 10% of total income, gross investment income from:   * 􏰀 Building Societies/Banks * 􏰀 Dividends and interest *(other*  *securities)*   􏰀 Gross rental profit | | | |  | | | |  | | | | | |
| **5**. **CAPITAL ASSETS** | | | | | | | | | | | | | |
|  | | | | **1** | | | | **2** | | | | | |
| a. | Please provide details of liquid cash assets held in Bank accounts and Building Society accounts (this should be evidenced by bank statements and/or building society passbooks). | | | |  | | | |  | | | | | |
| **6. DEPENDENT CHILDREN** *Include the child to whom this application refers: if more than 4 children, give details on a separate sheet)* | | | | | | | | | | | | | |
|  |  | | | | | **1** | **2** | | | | **3** | **4** |
| a | Forename | | | | |  |  | | | |  |  |
| b | Date of Birth | | | | |  |  | | | |  |  |
| c | School or College | | | | |  |  | | | |  |  |
| **7. OTHER DEPENDENTS** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **8. ANY ADDITIONAL INFORMATION TO SUPPORT YOUR APPLICATION** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |

**DECLARATION**

We/I understand that it is at the complete discretion of the school to award a dispensation, and that there is no guarantee that a dispensation of any amount will be awarded.

We/I understand that if we/I are/am offered a Fee Dispensation for our/my child and accept a place for him/her at the school, the following terms and conditions will apply as between ourselves/myself and the School:‐

a) any award of a Fee Dispensation is subject to annual review and we/I must complete an annual declaration of our/my financial circumstances on the form sent to us/me by the School and supply all relevant supporting evidence by the return date indicated;

b) we/I will report immediately any material change in the financial position declared;

c) the Fee Dispensation may be withdrawn or reduced if:

i)  we/I act or our/my child acts in breach of the School’s Terms and Conditions;

ii)  we/I have failed to return the annual declaration of our/my financial circumstances by the return date indicated;

iii)  we/I have failed to produce any additional information required by the School to evidence our/my financial circumstances;

iv)  there is a material change in our/my financial circumstances;

v) the School’s resources are insufficient to maintain the level of award.

d) the Fee Dispensation will be withdrawn and the value of any amount of the Fee Dispensation previously credited against our/my child's fee account will become repayable to the School forthwith if we/I have fraudulently, knowingly or recklessly provided false information in relation to the award of the Fee Dispensation.

e) The award of a dispensation is confidential between the School’s Dispensation Committee members and respective parents/carers, and should not be discussed with any other party at the school or outside the school.

Signatures:

**Parent/Carer 1**\* ............................................................ **Date** .................................

**Parent/Carer 2**\* ............................................................ **Date** .................................